

Raising student achievement – maximising expertise to improve quality of learning in the curriculum.

Numeracy

- 1.1 ENP & ANP programmes implemented school wide and programmes of work developed for continuity & consistency
- 1.2 PD for beginning/new teachers

Literacy

- 1.3 Instructional reading programmes monitored & implemented across school to promote all students achievement at or above their chronological ages following MoE Draft Literacy Progressions
- 1.4 Reading Recovery, RTLB, GSE, PA programme & teacher aide support provided to raise achievement for students achieving below their chronological ages
- 1.5 PD for phonological awareness for all staff Implemented effectively schoolwide
- 1.6 Continue with successful 'Read On' programme introduced in 2008

Assessment

- 1.7 STAR, Running Records, New Entrant Testing, 6Year Nets, PAT, SCHONELL & NUMPA data analysed and used to inform teaching & learning to board, community & students through the SMS 2008 - 2010
- 1.8 Planning and Reporting Targets achieved
- 1.9 Schoolmaster tools used to analyse data in literacy and numeracy (AsTTLe, rubrics) 2008 – 2010
- 1.10 ATOL contract PD and implemented in 2009

ICT

- 1.11 Develop skills to enhance learning: digital photography, photo story, movie maker, bloggs, wikis, intranet, on-line learning communities, Skype, e-mails.
- 1.12 Website regularly updated accessible to staff, students and community

Gifted & Talented

- 1.13 In-class and discrete programmes for g.& t. delivered and identification criteria lists and register maintained

Special Needs

- 1.14 Special needs register maintained, students identified, & appropriate programmes and support implemented, specialist assistance/ therapists utilized
- 1.15 IEPS reviewed on anniversary dates

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Raising student achievement: - quality and effective reporting on student achievement to students, community, staff, Board and MoE.

- 2.0 Three - way goal setting conferences term 1 and term 3 for year 0 - 8
- 2.1. Student led conferences years 0-8 effectively inform parents of student achievement.
- 2.2. Curriculum and policy review timelines provide specific formative and summative data to board & community, and better fit with inquiry/integrated learning.
- 2.3. Charter, strategic plan, and annual plan reviewed in consultation with staff, board & community.
- 2.4. Using Schoolmaster (SMS), schoolwide assessment to reflect inquiry/integrated learning, key competencies and focus on the draft curriculum: 2008-2010
- 2.5 Written reports reviewed to report to parents and students on achievement using SMS: 2008 - 2010
- 2.6 Curriculum intents provide quality information for teaching and learning
- 2.7 Team reviews provide quality information to inform next step teaching and learning
- 2.8 Reviewed school wide planning formats user friendly for all staff

Community consultation on: Maori and Pacifika student achievement, bullying strategies, Pandemic procedures, NE enrolments, Years 7& 8 retention, the West Melton Challenge Awards, roll growth and school site development, policies, Health curriculum.



WEST MELTON SCHOOL ANNUAL PLAN 2009

Raising student achievement – providing a mutually beneficial community through self-awareness and empathy.

- 5.1 Schoolwide Behaviour Management Plan reviewed, implemented & refined incorporating classroom/ playground, promoting consistency for all.
- 5.2 Monthly property and health & safety checks completed & ratified by Board
- 5.3 Building Warrant of Fitness approved
- 5.4 Evacuation procedures reviewed termly
- 5.5. Registers of environmental risks and accidents maintained & issues addressed
- 5.6 Crisis Management data updated
- 5.7 Legal & compliance policies and procedures consulted and updated
- 5.8 E attendance introduced and monitored
- 5.9 Promotion of the West Melton School Way in all school life

Raising student achievement – providing an optimum learning environment where use of buildings and resources are effective and efficient.

- 4.1 5ypp goals align with site development and roll growth; reviewed every year
- 4.2. Strategic buying plan reviewed, prepared with recommendations and implemented. Presented to staff, Board & PTA illustrating forward planning and direction
- 4.3 Playground markings drawn in by March
- 4.4. Replace sandpit cover
- 4.5 Continued ICT infrastructure implemented and refined: Smart-Net maintenance.
- 4.6 ICT hardware & software purchased: additional student laptops, movie, digital & eyeball cameras
- 4.7 Replace trampoline mat and vandal proof
- 4.8 Gardens & environment maintained & developed as site changes
- 4.9 Review of development plan to accommodate predicted future roll growth
- 4.10 Enviro school projects completed in accordance with Enviro schools action plan.
- 4.11 BoT effectively and efficiently manage the new 1.2K building project
- 4.12 Class sizes are effectively managed for optimum learning and teaching
- 4.13 Upgrade ablution block and cloak bay LC5
- 4.14 Interior paint LC8, 7, 6
- 4.15 School mural and drawings updated to reflect current practice
- 4.16 School sign updated to reflect current practice
- 4.17 Student achievement board established to promote student achievement

Raising student achievement - providing quality teachers with quality support

- 3.1 Additional support & teaching staff hours & personnel GSE, RTLB, ERF, ORRS, and Gifted & Talented etc. are managed effectively
- 3.2 High quality teachers appointed to all advertised positions
- 3.3 Register of suitable guest teachers maintained to support professional learning.
- 3.4 Performance Management systems and documentation to support all staff and engage students in high levels of achievement
- 3.5 Outcomes in Performance Management documentation reflect current school foci
- 3.6 QTLC provide quality feedback on teaching and learning
- 3.7 ICT professional learning is supported through ICT Cluster
- 3.8 Mentoring and Advice & Guidance programmes provide support for beginning teachers, new staff appointments & teachers requiring additional support
- 3.9 Leave applications reviewed equitably
- 3.10 Staff well - being and stress levels monitored
- 3.11. B.O.T. is a good employer
- 3.12. Police vetting completed for all new appointments
- 3.13 Teacher Registrations are current.