



## West Melton Flag/Bell Monitors (x4)

Flag Monitors will be responsible for raising and lowering the flag each day. This will be for a two-week period, five times a term. On the job training will be given around how to complete your duty.

### **Flag Monitor**

- The bell and flag monitors will consist of 4x Year 5 - 8 students who meet the below criteria and are successful in their application.
- If one of the monitors is away they will need to be aware and let the reserve know.
- Student's applications must be accompanied by a parent signature supporting their application.

### **Key Attributes of a Flag Monitor:**

- Be reliable and organised
- Be a role model of the school values.
- Be well mannered.
- Have strong listening and communication skills
- Be prepared to complete any unfinished work
- Be aware of time and class commitments
- Be able to tell the time and to wear a watch
- Be discrete in leaving class to complete duties

### **How to apply to be a Flag Monitor:**

- You will need to apply for the position by writing or sending a digital application.
  - You will need to include:**
    - ⇒ Name, age, year level,
    - ⇒ any experience you may have that will show us how good you will be at the job,
    - ⇒ what great qualities you can bring to the job,
    - ⇒ why you think we should choose you
    - ⇒ **a note from your parents saying that they support your application as Flag Monitor.**
- You may need to be interviewed by Mrs V.
- Successful applicants will be required to attend a training sessions before commencing duties.